



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
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Second District

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Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 4, 2012

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

DEPARTMENT OF HUMAN RESOURCES REQUEST TO APPOINT MR. SHAHIN ATIN TO THE POSITION OF ASSISTANT DIRECTOR, HUMAN RESOURCES (UNCLASSIFIED)

The Department of Human Resources (DHR), with the support of the Chief Executive Officer (CEO), requests approval to appoint Mr. Shahin Atin to the vacant and budgeted position of Assistant Director, Human Resources (UC), Item No. 1918, at an annual base salary of \$165,637.80. The base salary placement for Mr. Atin onto Management Appraisal and Performance Plan (MAPP) Tier I Salary Range R17, the Board approved range for this position, will place Mr. Atin in the second quartile of the range. This salary is recommended based on Mr. Atin's public and private sector executive management experience in human resources and the roles and responsibilities he will perform as Assistant Director for DHR.

As Assistant Director, Mr. Atin will report to the Chief Deputy Director, Sandra Taylor, and be responsible for overseeing through subordinate managers the operations of Branch I, which includes the following divisions: Countywide Exams Administration, Talent Management, Employee Benefits, and Executive Recruitment.

Mr. Atin has over 22 years of human resources experience, working in both the public and private sectors. Since 2006, Mr. Atin has been employed by the County of Riverside Department of Human Resources, where he is currently functioning as the Assistant Human Resources Director and is responsible for managing an annual budget

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of approximately \$20 million and 350 staff. Mr. Atin is known for his collaborative and consensus-building approach to management and is recognized for his expertise in the areas of employee benefits policy and administration.

Prior to his employment with Riverside County, Mr. Atin served as the Vice President of Employee Benefits for Fox Entertainment Group, Inc. In this role, Mr. Atin led the organization's strategic planning and implementation efforts to align employee benefits with corporate goals while maintaining compliance with legal mandates. Mr. Atin has also held responsible positions with Transamerica, Northern Trust Retirement Consulting, Merrill Lynch, and the William M. Mercer Co.

Mr. Atin holds a Bachelor of Arts degree in Business Administration, with a concentration in Marketing, and a Master of Business Administration degree, with a concentration in Finance. Additionally, Mr. Atin is certified as a Senior Professional in Human Resources from the Society of Human Resources Management and is also a Certified Employee Benefits Specialist.

In accordance with policy on managerial appointments, unless otherwise instructed by your Board by December 18, 2012, the CEO will advise DHR that authorization has been granted to proceed with Mr. Atin's appointment to Assistant Director, Human Resources (UC), at an annual base salary of \$165,637.80, effective no sooner than December 19, 2012.

If you have any questions, please contact me, or your staff may contact Paul Coyne at (213) 974-2484.

WTF:BC:ES
PC:AP:ra

c: Department of Human Resources
Executive Office, Board of Supervisors
County Counsel

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